

**NOTICE OF JOINT ORGANIZATIONAL MEETING
DENMORE METROPOLITAN DISTRICT NOS. 1-5**

Friday, June 16, 2023, at 9:00 a.m.

Via teleconference

<https://us06web.zoom.us/j/82293365540>

Call In: 720-707-2699

Meeting ID: 822 9336 5540

Matthew Napier, Director	Term to May 2027
Daniel A. Galasso, Director	Term to May 2027
Alex Ginter, Director	Term to May 2025
VACANT	Term to May 2025
VACANT	Term to May 2027

AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Appointment of Officers
5. Discuss Board Vacancies
6. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
7. Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Boards. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Consider Adoption of Joint Public Records Request Policy (**enclosure**)
 - b. Consider Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule (**enclosure**)
 - c. Acknowledge Recording of Special District Public Disclosure Documents as required by § 32-1-104.8, C.R.S. (**enclosure**)
 - d. Consider Approval of Intergovernmental Agreement with the Town of Firestone Regarding the Service Plan (**enclosure**)
 - e. Consider Approval of Joint Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (**enclosure**)
 - f. Discuss and Consider Adoption of Joint Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts (**enclosure**)
 - g. Consider Adoption of Joint Electronic Signature Policy (**enclosure**)
8. Legal Matters
 - a. 2023 Legislative Overview (**enclosure**)
 - b. Discuss and Consider Adoption of Joint Annual Administrative Resolution (2023) (**enclosure**)
 - c. Insurance & Liability

- i. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements (**enclosure**)
 - ii. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association (**enclosure**)
 - iii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosure**)
 - iv. Discuss BMO Worker's Compensation Coverage
 - v. Consider Approval of Property and Liability Insurance Limits and Deductibles
 - d. Engagement of Consultants
 - i. Consider Approval of Engagement Letter from White Bear Ankele Tanaka & Waldron for Legal Services (**enclosure**)
 - ii. Review Proposals for Accounting Services
 - iii. Consider Approval of Engagement Letter from Schedio Group for Cost Verification Services and Independent Contractor Agreement (Engineer's Cost Certification Services) (**enclosure**)
 - e. Developer Agreements
 - i. Discuss and Consider Adoption of Resolution Regarding District's Intent to Reimburse Operations, Maintenance and Capital Expense Advances (**enclosure**)
 - ii. Consider Approval of Funding and Reimbursement Agreement (Operations and Maintenance) (**enclosure**)
 - iii. Consider Approval of Public Improvements Acquisition and Reimbursement Agreement (**enclosure**)
- 9. Financial Matters
 - a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers (**enclosure**)
 - b. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
 - c. Public Hearing on 2023 Budget
 - i. Consider Approval of Resolution Adopting the 2023 Budget (**enclosure**)
 - d. Other Financial Matters
- 10. Other Business
 - a. Discuss Requirement for District Website
 - b. Discuss and Consider Declaring Inactive Status for Districts
- 11. Adjourn